

AN ORDINANCE

99226

ACCEPTING THE BEST VALUE BID OF CHARTWELL COMMUNITY SERVICES, INC. TO PROVIDE IN-HOME PERSONAL ASSISTANCE SERVICES IN SUPPORT OF THE CITY HOMEMAKER PROGRAM IN AN AMOUNT NOT TO EXCEED \$400,000.00; AUTHORIZING UP TO TWO ADDITIONAL ONE-YEAR RENEWALS, SUBJECT TO APPROPRIATION; AMENDING ORDINANCE NO. 98181 TO REVISE THE CITY HOMEMAKER PROGRAM BUDGET; AND REPEALING ORDINANCE NO. 98645.

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WHEREAS, best value bids were submitted to provide in-home personal assistance services to elderly, disabled persons pursuant to the City Homemaker Program (the "Program") pursuant to an Invitation for Bids issued on January 14, 2004; and

WHEREAS, the Program is administered by the Department of Community Initiative's ("DCI") Elderly and Disabled Services Division; and

WHEREAS, the City of San Antonio ("City") has determined that the bid of Chartwell Community Services, Inc. ("Chartwell") will provide the best value to meet the City's needs for the contract; and

WHEREAS, the contract will begin upon award and terminate September 30, 2004, at an annual cost not to exceed \$400,000.00, and provides an option to extend the term for two additional one year periods, subject to funding; and

WHEREAS, the cost of the initial contract term will not exceed \$100,000.00, since the initial term will be for less than one year; and

WHEREAS, the City of San Antonio has passed and approved the Annual Consolidated Operating and Capital Budgets (the "Budget") for fiscal year 2003-2004 under Ordinance No. 98181, dated September 18, 2003 in which funds are appropriated from the City's General Fund for the initial year of the contract; and

WHEREAS, it is now necessary to amend the Budget to reallocate funds for this contract; and

WHEREAS, the City previously issued an Invitation for Bids (the "2003 IFB") for these services and awarded the contract to Chartwell pursuant Ordinance Number 98645 on December 18, 2003, contingent upon Chartwell's providing proof of insurance as required by the 2003 IFB; and

WHEREAS, Chartwell was unable to comply with the insurance requirements of the 2003 IFB, so it is now necessary to repeal that ordinance; and

WHEREAS, the City now desires to award the contract for the Invitation for Bids issued on January 14, 2004 to Chartwell to provide in-home personal assistance services as described in the attached best value bid; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The best value bid submitted by Chartwell Community Services, Inc. in response to the Invitation for Bids issued January 14, 2004 to provide in-home personal assistance services pursuant to the City Homemaker Program in an amount not to exceed \$400,000.00 is hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits and insurance certificates and/or plan approvals. All other bids will be considered rejected upon the successful bidder's completion of all conditions precedent to award, or the expiration of sixty days from the effective date hereof, whichever occurs first. The bid and bid tabulation sheets are attached hereto and incorporated herein as Attachment I. The Director of the Department of Purchasing and General Services is hereby authorized to extend this contract for up to two additional one-year periods, by written agreement of the parties, subject to and contingent upon appropriation of funds.

SECTION 2. Funds in the amount of \$100,000.00 are to be encumbered in Fund 11-000000 (General Fund) in Index Code 297119, entitled "Fees to Professional Contractors", and made payable to Chartwell Community Services, Inc. for the period beginning upon award and ending September 30, 2004 to provide in-home personal assistance services.

SECTION 3. Ordinance No. 98181, dated September 18, 2003, is hereby amended to revise DCI's fiscal year 2003-2004 General Fund Budget for the City Homemaker Program (Activity 38-11-02), moving funds totaling \$100,000.00 from Personnel Services category into the category of Fees to Professional Contractors; \$60,000.00 into the category of Direct Welfare Payments; and \$1,500.00 into the category of Office Supplies, as reflected in Attachment II, which is attached hereto and incorporated herein by reference.

SECTION 4. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Index Codes and Fund Numbers as necessary to carry out the purpose of this Ordinance.

SECTION 5. Ordinance Number 98645 passed and approved on December 18, 2003 is hereby repealed in its entirety.

SECTION 6. This ordinance shall take effect on May 30, 2004.

PASSED AND APPROVED this 20th day of May, 2004.


M A Y O R
EDWARD D. GARZA

ATTEST:


CITY CLERK

APPROVED AS TO FORM:


for City Attorney